

POINT LOMA HIGH SCHOOL - POINTER ASSOCIATION
Board of Directors and General Session Meeting
Meeting Minutes
Monday, December 10, 2018

Prepared by: Dana Nuanez, Secretary

In Attendance

PA Board of Directors Present:

- Brant Brockett, President
- Scott Deschenes, Vice President, External Reports
- Melinda Albright, Vice President, Internal & Officer
- Tom Xitco, Treasurer & Officer
- Dana Nauanez, Secretary & Officer
- Becky Rhea, Activities & Projects Director
- Leigh Burdine, Communications Director
- Kim Jessop-Moore, Alumni Director
- Nicole Taylor, Boosters Director

PLHS Representatives and PLHS Staff: Sarah Brandl

PA Community: Emma Hosmer, Pat Baker, Kirstin Rone, Skye Pickett

Call to Order: Meeting called to order at 6:04pm by Brant Brockett. It was determined that a quorum of the Board of the Directors of the Pointer Association was achieved (7 of 9 present). Absent were: Kim Jessop-Moore, Nicole Taylor

I. Introductions and General Business

Introductions: No introductions.

Meeting Minutes: The meeting minutes are uploaded to the digital filing cabinet. The meeting minutes of the PLHS PA dated September 9, 2018 and October 8, 2018 were approved. Becky Rhea made a motion to approve both sets of minutes. Melinda Albright seconded the motion. All approved, none apposed. **Motion passed.**

Fundraising.

- Kirsten Rhone inquired about how much PLHS has received from Amazon Smile as she had received a receipt from Amazon that her charity had received \$396.00 as of October 2018. Separate eblast to include instructions on how PLHS community ca utilize Amazon Smile.
- Pat Baker, Library liaison, stated that a Book Fair was being held this coming weekend, Saturday, December 15th, at Barnes & Noble on Rosecrans. This is a tremendous opportunity for the PA to receive donations from anyone who comes through the door at Barnes & Noble. Request made to send out additional email regarding the fundraiser.

Bleachers / Planks. The bleachers were moved from the gym to the hobby shop. The hobby shop will be torn down in February; the contractor who is tearing the building down

will cut the planks for the PA. Hans Becker will reach out to the graphics classes about a design for the planks.

Hydration Stations. Two different models were presented: 1) vandal resistant version is approximately \$2,700 each; 2) typical hydration stations are \$900 each. Locations specified for installation are inside buildings. Discussion held about moving forward with the \$900 each units. PLHS PA will purchase the units and SDUSD will install the units at the District's expense.

II. School Reports

Principal's Report (Hans Becker).

- No report.

Faculty Representative Report (Amy Denney)

- No report.

ASB President (Skye Pickett, ASB Secretary)

- Blood Drive is December 11th
- Next week is Winter Spirit Week
- The ASB Ball, Winter Dance, will be February 2nd at Sea World in the Nautilus Pavilion. The Electric Eel roller coaster has been approved for the date. Have the option to sell tickets on-line, which will allow ASB to sell tickets sooner, avoid the lines. There will be an additional fee for using credit cards. Discussion about scholarship-type funding for ASB Ball; funding is very strict on how ASB funds can be spent.
- Unity Basketball Game is February 6th.
- Next week several ASB representatives from the district are meeting December 20th at Lincoln High School. Theme to be discussed is how to draw spirit out of the student body and what has worked at other high schools, compare notes, etc.

Head Counselor Report (Sarah Brandl)

- Hans Becker received a visit from the Chief of Staff, visited classes, power point presentation; the District is impressed with PLHS.
- College Panel is coming next week; Class of 2018 is coming to speak.

Athletic Director Report (Alex Van Heuven)

- No report.

III. PL Cluster Foundation Report (Julie Morgan)

- No report.

IV. Treasurer's Report (Tom Xitco)

- The PA Statement of Financial Position for the period ending November 30, 2018 was submitted.

- All sub-accounts are open for boosters; some are already using the sub-accounts as they were intended.
- Tax return for last school year is being prepared.
- There are several balances in ear-marked funds and Class balances that are sitting in the bank account; Brant Brocket stated that Kim Jessop Moore sent emails to the graduating classes and has also approached the classes who have stated to leave the money there.
- Scoreboard has been installed in the gym. Tom Xitco has not been asked for any funding associated with the scoreboard. The scoreboard does not have any Pointer Association branding. Melinda Albright will ask the engineering students who are working on lighting for the sign to come up with a way to add "Donated by the Pointer Association" to the sign.

V. Vice President - Internal Reports – Melinda Albright

- A Keurig was purchased for the office and staff needs new pods for the machine. Eblast will request K-cup donations for the office Keurig.

Activities & Projects Director (Becky Rhea)

- Would like to identify a date for the Bite of Point Loma. Taste of Liberty Station is April 17th; Rhapsody is May 10th.
- The event needs to be on a Tuesday; Becky Rhea recommended May 14th as the target date. Ticket sales platform will be explored, with an update to be presented at the next Board Meeting.

Boosters Director (Nicole Taylor)

- Update received from Melinda Albright. Nicole Taylor wanted to communicate that By Laws cannot contain the verbiage "members".

VI. Vice President - External Reports (Scott Deschenes)

- No report

Communications Director (Tiffany DaSilva)

- No report

Publicity Chair (Alisa Barba)

- No report

Alumni Association Director (Kim Jessop-Moore)

- No report

Gifts & Grants (Kathy Weisenberg)

- Not receiving many gifts and grant requests coming through based upon what was approved.
- Over 30 requests were received and the PLHS PA was able to partially fund almost all of them.
- Second round of Gifts and Grants to occur in January.
- Kathy Weisenberg volunteered to continue heading Gifts and Grants.

- Leigh Burdine volunteered to assemble all the volunteer forms received; estimated receipt of 100 forms. Discussion held about separating this new list from the old list that has a compilation of emails from previous years.
- Hans Becker will send out a survey to ask for volunteers, specific by grade. The email will contain a link where the volunteer can input contact information. A similar email is slated to be sent out at the beginning of next school year; will be able to distinguish volunteers by grade.

VII. New Business, Roundtable, Announcements

- Discussion held regarding modifying the charter and verbiage in club by-laws language. Discussed setting aside \$2,000.00 for attorney's fee for review of documents. The goal is to make certain the PLHS PA charter is correct so that we can help the booster clubs, and to ensure that the Pointer Association is operation within the perimeters of a non-profit. Discussion was held about hiring an attorney from an outside source who specializes in schools and non-profits.
- **Motion:** Becky Rhea made a motion to approved initially \$2,000 - \$5,000 to pay for an attorney who will help to re-write the charter, pursuant to the Board approving the attorney/firm. Second: Melinda Albright. All approved; motion passed.

Adjournment: The meeting adjourned at 7:07 p.m.

Upcoming PLHS Pointer Association Meetings (held in PLHS Library), 2nd Monday of each month:

Monday, February 11, 2019, 6:00pm

Monday, March 11, 2019, 6:00pm

Monday April 8, 2019, 6:00pm

Monday, May 13, 2109, 6:00pm

Date TBD for Year-End Party